



Southend High School for Girls

SEND Report

(Special Education Needs and Disability)

Last reviewed: January 2018

Currently under review for updating – November 2018



Southend High School for Girls

SEN Information Report

In 2016/17 there were 6 students with Special Educational Needs and 0 students with an EHC Plan.

- The 2016/17 Progress 8 score for SEND students is – 0.87 and Attainment 8 is 60.25.
- In 2017/18 the school has 1 student with an EHC Plan.
- Achievement is expected to mirror that of 2016/17.
- We have one member of staff who holds a SENDCo qualification and our newly appointed SENDCo (2018) is currently undertaking the relevant training qualifications.
- The SEND provision is funded mainly out of the main school budget.
- Provision for 2017/18 will be spent on visual aids, physical resources to aid learning and hearing impairment communication support.

How we identify students with SEND

The school has developed a high level of support for students with SEND.

Pre-transfer:

Before a student joins we may refer to the following information:

- Information on transfer documents.
- Liaison with Educational Psychologist concerning students from within Southend.
- Liaison with other agencies, Educational Social Worker, School Health Team.
- At 11 + Primary School Liaison.
- At 16+ with Head/Deputy Heads of Sixth Form interviewing individuals.
- Contact with parents prior to transfer.

In School

Once at SHSG we use the following routes to identify pupils who may have SEND.

- Attendance data analysis.
- Teacher assessments and regular academic review, Termly in the main school and twice termly in the sixth form
- 11+, baseline tests, Midyis data, GCSE, FFT data and AS data.
- By Subject Teacher/ Form Tutor/Learning manager/SENDCo.
- Parental information and involvement.
- Student self- referral.
- Subject specific screening.

Identification Procedure

If a SEND concern is identified then the procedure would be:

- Registration of the concern to the SEND Co-ordinator with evidence that a student may have special educational needs.
 - SENDCo collects additional information through discussions with staff involved and examples of student's work.
 - Student, parents and teachers are informed of any action that has been started and permission gained for referral to a specialist professional.
 - Professional reports to school and parents.
 - Further action is agreed upon in conjunction with the staff concerned.
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- **SEND Assessment Procedure**
 - A SEND Assessment may be made, with parental approval by the following bodies:
 - Southend LA Social Services
 - A Specialist teacher (learning support)
 - IDS (Integrated Disability Service)
 - Connexions
 - Education Psychology Service
 - EWMHS (Emotional Wellbeing and Mental Health Service)

Provision for students with SEN

Once a student is identified as having SEND then they will be placed on the school's SEN register. This is a confidential document which staff can access electronically and is password protected. All changes and updates are communicated to staff via the SEN department. The register is used by staff to make informed decisions about the way they teach.

The school's approach to teaching students with SEN

Quality teaching. All students at SHSG should get this as part of the school's practice. This means there is appropriate differentiation in the classroom, so every student is able to make progress. Some specific strategies may be suggested by the SEND Department in order to help the student make the best possible progress. All students are regularly assessed by their class teachers and Heads of Department. If a student is found not to be making the progress they should, then the teacher will make a plan with a clear set of outcomes and progress will then be reviewed. Parents and students will be involved in setting these outcomes and how they can be achieved.

Evaluating the effectiveness of provision

To ensure the effectiveness of the SEND provision in place, we may use the following methods:

- student and parent feedback
- reviewing and evaluating short term goals
- exam results
- consulting teaching staff
- learning walks
- departmental reviews

Members of staff

The SENDCo is Mrs A Griffiths. She can be contacted by phoning the school (01702 588852) or via email at SENDCO@shsg.org.

Parents and students have the opportunity to meet the SENDCo at open evenings and induction evenings. Parents can also arrange a separate time if they wish.

Students services are (Year 7-11) –

Mrs C Poxon cpoxon@shsg.org

SEND governor Mr Atif Chaudry

Assistant Headteacher – Ms A Leman (line manager to SENDCo)

Expertise and training of staff

Staff receive regular INSET to ensure understanding of SEND and strategies to ensure students are well supported in the classroom.

The SENDCo is fully trained and has gained the National Award for SEN Co-ordination. The SENDCo keeps up to date with developments in SEND strategies and legislation by attending relevant INSET and the half termly SEND consortium meetings

All SEND information is kept centrally (password protected). Updates are given to staff in briefing or via e-mail.

Equipment and facilities

- The school site is wheelchair accessible, with mobile ramps, and there are disabled toilets at various locations around school and shower.
- There are lifts in some parts of the school.
- Disabled parking is available at the front of the school.
- Students who need to word process work have access to do so in school.

Consulting parents and students

If a concern regarding a possible SEND issue is raised, parents and the student will be informed of any teacher led interventions and their impact. Subject teachers will discuss these interventions with the students themselves and involve them in the review process.

Where a concern remains following this initial intervention the subject teacher will liaise with the SENDCo and/or Learning Manager and parents will be contacted. If an assessment is thought necessary, parents' written consent will be sought before continuing. Following such an assessment parents, along with the student if they wish, are invited to meet with the SENDCo to discuss the findings. Parents and students will be issued with a copy of the assessment report and can use this opportunity to discuss next steps or to raise any queries they may have.

Where a pupil is already identified as having SEN parents will be consulted either by the subject teacher, Learning Manager or SENDCo at any point during the year to discuss issues that may arise.

Making a complaint

Any parents or students who wish to register a complaint about the provision made for that student should first contact the SENDCo. If the matter remains unresolved then it will be referred for discussion with the Principal and the Governing Body or their representative. The time scale from the complaint to discussion with the Principal should normally be within two weeks. If the complaint about provision concerns external agencies, then the SENDCo will liaise with the parents to follow the external agencies complaints procedure.

The whole offer is reviewed by SLT and the designated SEN governor.

Support services

- School nurse
- IDS (Integrated Disability Services)
- Educational Psychologist
- Specialist teacher

Arrangements for supporting students with special educational needs in transferring between phases of education or in preparing for adulthood and independent living

- Induction process at Year 6-7
- Induction process at Year 11-12
- If the student is moving to another school we will pass on the relevant information
- When the student changes year group, information will be passed on to the new Learning Manager and new teachers
- If the student is going on to higher or further education, then on student/parent request the relevant documentation is given to them.
- PSHEE (Years 7-11)
- Young Enterprise
- Careers support

A Griffiths
January 2018