



Southend High School for Girls

AN ACADEMY GRAMMAR SCHOOL

Southchurch Boulevard, Southend-on-Sea, SS2 4UZ

Headteacher: Mr J Carey MEd (Cantab), BA (Hons), LLE, NPQEL

Academic Year 2023/2024

Dear Parent/Carer

Donations to the School ** School Improvement Fund **

I would like to invite new parents of the school to make an annual donation to our School Improvement Fund. Recent building works and enhancements to the school include 'Scholars' the new Sixth Form Café, restoration of all the flat roofs and the replacement of the original Crittal windows. Future projects include exciting plans for the further enhancement of private study areas and the expansion and modernisation of the main library. However, the size and scope of these projects will depend on the success of our appeal for donations from parents.

Your financial support will ensure that we can continue to provide the very best state of the art facilities for our students. We will be providing regular updates regarding our fundraising project via the Gazette and will be letting parents know just how valuable their contributions to the school really are.

Many of our existing parents have kindly agreed to make a regular donation to the school and I would be delighted if you would agree to do the same.

Regular donations to the school can be made by setting up an annual/monthly standing order. If you would like to do this, please complete the standing order mandate and gift aid declaration below.

As well as these regular standing orders, you can also help the school by donating towards the School Improvement Project via Parent Pay. This option is available to you now via the Gift Aid page on our website and throughout your daughter's time at SHSG; so please consider making a one-off contribution as and when you can if you are unable to set up a regular payment. Cheques made payable to "SHSG" are also welcomed.

The amount you choose to donate is entirely your choice, but I am suggesting an annual donation of £150 for each child at the school, just £12.50 per month by standing order.

For regular UK taxpayers, completing the Charity Gift Aid Declaration will increase your donation by 25p for every £1 donated which really helps to boost funds.

These donations will make a huge difference to the facilities we are able to offer your daughter and are very gratefully received.

If you have any questions or would like any further information regarding donations to the School Improvement Fund, please contact the Finance Officer at kcroysdill@shsg.org

Yours sincerely

Mr J Carey
Headteacher

Charity Gift Aid Declaration

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

- I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to:

Southend High School for Girls Academy Trust

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title:

First name or initial(s):

Surname:

Full Home address:

.....

.....

Postcode:

Date:

Daughter's name:

Please notify the School if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue & Customs to adjust your tax code.

Signed:Date:.....

OPTIONAL

The school's preferred method of donation is by standing order, either on a monthly or annual basis. Please kindly complete this standing order mandate. In addition, if you are a UK tax payer, please complete the charity Gift Aid Declaration to make your donation go further.

Standing Order Mandate

Your Bank Name:.....

Bank Address:.....

Postcode..... Sort Code:.....

Please pay H S B C, SOUTHEND ON SEA for the credit of
SOUTHEND HIGH SCHOOL FOR GIRLS ACADEMY TRUST GIFT AIDED DONATION A/C

ACCOUNT NO: 31279343 SORT CODE: 40 42 27

The sum of £ Amount in words

Commencing **1st November 2023**

and thereafter either - **ANNUALLY** every 1st November

OR

MONTHLY last day of the month

(delete as appropriate)

QUOTING REFERENCE:(Daughters name)

Up to and including **1st November 2029** and debit my/our account accordingly.

This instruction cancels any previous order in favour of Southend High School for Girls, under this reference.

Account Holders Name:.....

Account Number:.....

Signatures(s):.....

Date:.....

SCHOOL SUBSCRIPTION

If you do not wish to set up a regular standing order, you can still assist the school by donating online via the Donation Page on our school website or by sending a cheque made payable to "SHSG".

Please remember to complete the Gift Aid Declaration where possible to help your donation go further.

Student name.....

Student address.....

I have enclosed a cheque for £..... made payable to SHSG.

I will be making a payment of £..... via the Gift Aid Page on the website.

Many thanks for your kind donation to the School Improvement Fund.

OPTIONAL

Southend High School for Girls
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Southend-on-Sea
Essex SS2 4UZ

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Email: office@shsg.org

