



Southend High School for Girls

AN ACADEMY GRAMMAR SCHOOL

Southchurch Boulevard, Southend-on-Sea, SS2 4UZ
Headteacher: Mr J Carey MEd (Cantab), BA (Hons), LLE, NPQEL

November 2024

Dear students,

Please collect your GCSE / A Level Artwork / Textiles / Product Design work during the week between Monday 25th November and Wednesday 18th December 2024. Please email cback@shsg.org to let the Art/DT department know which day suits you best.

You must collect this work in person. If you are not able to collect the work in person, then you can nominate someone to collect on your behalf. You will need to send an email to Mrs Back, cback@shsg.org naming the person who will collect the work, and they will need to bring ID with them for collection.

In order that we can organise the safe keeping of the Art portfolios and larger pieces, we have placed them in poly holdalls with a handle. You will be asked to pay £2 for this holdall when you come to collect your work. I hope that you understand that we need to charge for these at a subsidised cost and would be appreciative if you have the cash to hand when you arrive to collect your work.

Students still studying at SHSG can collect GCSE work at break or lunch but must still arrange a time by emailing Mrs Back as explained above.

Yours faithfully,

Ruth Stewart
Head of Art

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Email: office@shsg.org Web: www.shsg.org

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Southend High School for Girls is the trading name of Southend High School for Girls Academy Trust

